

**Borough of Washington, Warren County, New Jersey**  
**Recreation Commission Meeting Minutes**  
**October 12, 2016 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:02 p.m.

**Opening 7:00 p.m.**

**Flag Salute**

**Statement of Adequate Notice**

- Adam Zimmer read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

**Roll Call**

- Present: Rick Feldman, Joe Pinto, James Sawyer, Terry Thomas, Adam Zimmer. Also present: Ethel Conry, Council Liaison, Corey Kozimor, Recreation Director.

**Audience Participation**

- Rick Feldman moved to open the audience participation portion of the meeting. Seconded by Joe Pinto. Ayes: 5 Nays: 0. Motion passed. Audience participation portion opened.
- No Audience present. Adam Zimmer moved to close the audience participation portion. Seconded by Terry Thomas. Ayes: 5 Nays: 0. Motion passed. Audience participation closed.

**Minutes of Prior Meetings**

- Rick moved to approve the minutes from the 9/14/16 meeting. Seconded by Terry Thomas. Ayes: 5 Nays: 0 Abstain: 0 Absent: 3. Motion passed. Minutes approved.

**New Business:**

- Budget Review – There were many questions and concerns about the reports Natasha sent Adam which he forwarded to the commissioners. Several inactive programs show expenses and budgeted amounts. Numbers in other accounts don’t add up or make sense i.e. Pool salaries in one column are considerably higher than what was paid. Adam would like to see the hours and salaries for pool staff and compare them to what is in the reports. Adam will email Natasha and Susan asking for information to explain the discrepancies. An explanation for these in current program accounts may help clarify earlier program accounts. Rick wondered if amounts were carried over from last year.

**Old Business:**

- Pavilion Repair – See Rec Director’s report

**Recreation Director’s Report**

- Pool –Pool has been treated. Quotes received for winterization. Commissioners reviewed three quotes submitted by Aquatic Pool Management, Ray Palmer Associates and RJR Engineering. RJR has done the winterization for the last few years so they are the most familiar with the system. Aquatic Pool Management is new and their numbers are close to RJR’s. There were many scheduling and communication difficulties with Ray Palmer regarding the new pump this past spring. Adam Zimmer moved to approve RJR Engineering to winterize the pool. Ayes: 4 Nays: 0 Abstain: 1 Absent: 3. Motion passed.
- Storm Damage – Natasha will use funds from the Streets & Roads acct to pay for the tree removal in the park. Total cost is \$1500.00 which Corey believes also includes the limb removal done in the summer.

The fence will be repaired by All Quality Fencing but we are waiting for their paperwork. The total cost is \$1300.00. The \$1000.00 deductible will be paid from the Borough storm damage account.

- Cameras – the wi-fi range extender did not work. Corey will get 3 more antennas, one for each of the three cameras out of base range.
- ACF Landscape will oversee the soccer field in mid-November.
- Pavilion – The electrical work is done. The posts need to be painted/stained. Several calls to DuPont have not been returned. The final \$1000.00 payment has not been sent. Corey has the ok from the interim manager to order new garbage cans and tables. Commissioners recommended Corey order them in December when prices will probably be lower.
- Budget requests to Council – Corey reviewed several items he will put on his budget request to the Borough Council:-As per the electrician's recommendation the pool pump house electrical conduits should be switched to PVC since the humidity and chemicals corrode the metal. –A trash/garbage sump pump for the main pool D.E. Filter to grind the leaves, etc. so they won't clog the drain. – fire hose adapters for the fire hoses DPW brought to the pool to help with filling it. Adam Zimmer recommended contacting Denville Fire Department for information and cost. – Replace the one dual pump chlorine feeder with two single pump feeders. The pump had to be repaired this summer and the entire system had to be shut down. With two pumps the unaffected area can remain open. – Professional caulking for the pool. Several areas/cracks need to be ground out with an angle grinder. There are several large cracks that must be done properly. Over the last several years soft caulk has been used which pool patrons pick at or pull out entirely. A hard cured caulk should be used. – Rick asked about putting sports equipment or uniforms on the request. Ethel said the requests are for higher cost items, capital improvement or pool improvement items.
- Misc – Corey had concrete patched and the cannon's base re-surfaced. Two young ladies (one has worked with us two summers) are re-painting the mural in the pool house. We have purchased the paint. They are volunteering their time for National Honor Society community service hours.

### **Council Liaison's Report**

- No report.

### **Recreation Secretary's Report**

- Washington Township PTA Tricky Tray Donation request – Adam moved to make the same donation as was made last year. Seconded by Terry. Ayes: 5, Nays: 0. Motion passed.

### **Sports Programs**

- Easter Egg Hunt — No report.
- 5k – (commission) –The commission reviewed the race. There were many positives: People liked all the raffle items, Terry's daughter playing the Star Spangled Banner, the Fire Truck blocking the intersection and the one hanging the flag over the street, 1 milers being called up for their medals. There were also many negatives: a runner was bit by a dog, not badly, and treated by EMT's, two runners may not have run the full/correct course but were not witnessed by commissioners, the timing for starting the 1 mile was off, two 1 milers went off course and began following the 5k route and police directed them back, drivers did not heed the barriers/cones and were driving on the streets. Many more volunteers are needed. Rick suggested using Crossing Guards at the barrier areas and painting or chalking the race route on the street. Joe suggested changing the signs from 2<sup>nd</sup> Saturday to the actual date. Possibly changing the day and time was also discussed. Terry suggested we meet with the police department a month or two prior to discuss the layout and any suggestions. The commission will begin reviewing possible changes in March 2017.
- Youth Soccer – (James Sawyer) – Pictures were done Oct 11.
- Street Hockey – (Chris Zimmerman) – No report. (Absent) – Chris texted Adam that due to his daughter's schedule he may not be able to attend meetings. He wants to remain involved in Hockey but may not continue as a commissioner. – fliers should go out the beginning of December.
- Youth Basketball – (James Sawyer/Sean Farrington) – Fliers have gone to the schools and registration is open. James sent an email to soccer participants and last years' basketball players. Terry said some

children who were in Lil Hoopsters last year but live outside the Borough were interested in playing on a borough Youth Basketball team. James said they need to contact their own Rec Department. The league only allows a switch if the home town Rec doesn't have a team or enough players to create a 2<sup>nd</sup> team.

- Lil' Hoopsters – (Terry Thomas) – The flier has been created and will go out to the schools. Registration is open. Terry wants to keep the total to 30 children. He needs more volunteers. The program works well when there is one adult for 5 children.
- Youth Baseball – ( ) – Adam was told he was nominated as Vice President for the Cal Ripkin league. He will work as a liaison between them and the Rec Commission.
- Girls Softball – ( ) – No report.
- Adult Softball – (Adam Zimmer) – There is a meeting in January. He plans to approach groups in Hackettstown, Phillipsburg and Readington areas.
- Karate – (John Ruela) – Fliers were sent to schools. (Absent)
- Swim Team – (Joe Pinto) – The vendor Fair will be Saturday, Dec 3<sup>rd</sup> from 10 – 4 in the Borough Fire Hall.
- Pool – (Rick Feldman) – No report.
- Tennis Clinic – (Joe Pinto) – No report.
- Zumba – No report.

#### **Commissioner Comments**

- Sean Farrington– Absent.
- Rick Feldman – None.
- Joe Pinto – None.
- John Ruela –Absent.
- Terry Thomas –
- James Sawyer – None.
- Adam Zimmer –.
- Chris Zimmerman – Absent.

#### **Website**

- We have 913 Facebook friends.

#### **Adjournment**

- Adam moved to adjourn the meeting at 9:16 pm. Seconded by Rick. Ayes: 5 Nays: 0. Motion passed.  
Adjourn **9:16 PM**